

# APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS

(TO BE SUBMITTED WITHIN 15 (FIFTEEN) DAYS FROM THE DATE OF DECLARATION OF THE RESULTS)

To  
The Deputy Controller of Examinations (B.A., B.Sc. & B.Com Examination)  
Gauhati University, Guwahati-14

Sir,  
I request Re-evaluation of answer scripts on the subject/paper of Examination  
as per particulars below:

1. Name in Full: \_\_\_\_\_

2. GU Registration No. with year- No. \_\_\_\_\_ Year \_\_\_\_\_

3. Examination relating to which Re-evaluation of answer scripts  
sought.....

Roll \_\_\_\_\_ No. \_\_\_\_\_ Year \_\_\_\_\_

4. College from which appeared .....

5. Subject and Paper / Papers of which Re-evaluation sought (**MAXIMUM 3 PAPERS  
ALLOWED**)

Subject	papers	Paper Title	Original Marks/Honour point obtained

6. Fees Payment Details: Payment receipt/Bank Draft( In favour of REGISTRAR, GU,  
payable at SBI, GU. Branch) No: .....Dated.....  
Amount Rs..... (Amount in words: .....only)

Date:

(Signature of the candidate)

Name in full:

### (RECOMMENDATION OF THE PRINCIPAL)

The above mentioned candidate's prayer for Re-evaluation is genuine and justified. The application is  
recommended and forwarded.

Date: -----

Principal

Seal

(Documents to be enclosed:

1. Original Grade sheet/Mark sheet
2. Payment receipt/Bank Draft

----- College/Mahavidyalaya

## **I N S T R U C T I O N S**

1. The candidate seeking Re-evaluation of his/her answer script must apply within 15 days from the date of declaration of the results. No application will be entertained after the stipulated period mentioned above.
2. Application for Re-evaluation will be allowed for maximum 3 (three) papers.
3. Fees for Re-evaluation is Rs. 600.00 (Rupees Six hundred only) per paper.
4. Fees for Re- evaluation with photocopy is Rs. 700.00 (Seven hundred only) per paper.
5. Fees for getting only photocopy is Rs. 100.00 (One hundred only) per paper.
6. Application for re-evaluation is to be submitted to the principals of respective colleges for onward transmission to the University. **NO APPLICATION IN THIS REGARD WILL BE ACCEPTED BY THE UNIVERSITY FROM THE STUDENTS DIRECTLY.**
7. Marks/Grade awarded after Re-evaluation shall be retained as the final marks even if such mark may be lower than the marks/grade originally awarded and a fresh mark-sheet/grade sheet shall be issued. No claim whatsoever for retaining the original marks/grade shall be entertained.
8. The re-evaluation of the answer scripts will be restricted to the theory papers only. No application will be accepted for re-evaluation in practical, dissertation or project papers.
9. The University authority shall endeavor to declare the results of re-evaluation as early as possible.
10. Fee may be paid either at the University Cash Counter or through Bank Draft drawn in favour of the **Registrar, Gauhati University, Payable at the State Bank of India, Gauhati University Branch.**